

## Students Online Safety Instruction

### Students are Responsible for:

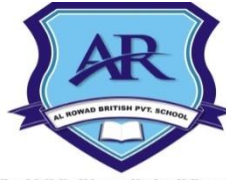
- Using computers/mobile devices in a responsible and ethical manner.
- Obeying general school rules concerning behaviour and communication that apply to Technology equipment use.
- Using all technology resources in an appropriate manner so as to not damage school equipment. This “damage” includes, but is not limited to, the loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions caused by the student’s own negligence, errors or omissions. Use of any information obtained via the school’s designated Internet System is at your own risk. The school and Taaleem specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- Helping the school protect our computer system/device by contacting an administrator about any security problems they may encounter.
- Monitoring all activity on their account(s).
- Students should always turn off and secure the mobile device and BYOD devices after they are done working to protect their work and information.
- If a student should receive an email containing inappropriate or abusive language or if the subject matter is questionable, he/she is asked to print a copy and turn it in to the office.
- Returning the school mobile device to the class monitors at the end of each period/s or day.
- Ensuring all BYOD devices are fully charged at the start of the school day.
- Their BYOD device is brought to school each day unless otherwise informed.
- Ensure their BYOD device has the Apps/software installed as requested by the school and maintain software upgrades.

### Student Activities Strictly Prohibited:

- Illegal installation or transmission of copyrighted materials
- Students must not take pictures or movies of students who have not given their permission to do so
- Any action that violates existing school policy or public law
- Sending, accessing, uploading, downloading, or distributing offensive,

- profane, threatening, pornographic, obscene, religious or sexually explicit materials
  - Use of chat rooms, sites selling term papers, book reports and other forms of student work
  - Internet/Computer Games without permission of the school.
  - Changing of school mobile device settings (exceptions include personal settings such as font size, brightness, etc)
  - Downloading apps at school unless supervised by the teacher and parental consent.
  - Spamming-Sending mass or inappropriate emails
  - Gaining access to other student's accounts, files, and/or data
  - Use of the school's internet/E-mail accounts for financial or commercial gain or for any illegal activity
  - Use of anonymous and/or false communications such as MSN Messenger, Yahoo Messenger
  - Students are not allowed to give out personal information, for any reason, over the Internet. This includes, but is not limited to, setting up internet accounts including those necessary for chat rooms, EBay, email, etc.
  - Participation in credit card fraud, electronic forgery or other forms of illegal behaviour.
  - Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed
- By passing the School web filter through a web proxy.

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